



## Coast Guard Mutual Assistance VoTech Student Loan

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CGMA will loan up to \$1,500 to eligible individuals who are pursuing a Department of Veterans Affairs or Department of Education approved vocational technical training program. Assistance under this program is intended to help pay the cost of non-college courses that provide the technical knowledge and skills needed for entry into a specific career field.

A new VoTech Student Loan will not be provided until all previous such loans have been repaid.

### Eligibility:

All CGMA clients<sup>1</sup>, on behalf of themselves or their eligible family members<sup>2</sup>.

Eligibility is based on the client's and the student's status as of the first day of the course for which assistance is requested.

Eligibility does not extend to CGMA members who are currently delinquent in repaying any CGMA loan or who appear on the CGMA Restricted List.

### To apply:

Complete the CGMA Application for Assistance, CGMA Form 5. Indicate "VoTech Student Loan Program" in Section C of the Form 5.

Submit the following documents **to your nearest CGMA representative**:

- CGMA Form 5
- Proof of the student's enrollment, such as a Certificate of enrollment or a letter from Registrar's Office verifying the student's name, the cost of the course, and that the course is approved by the Department of Education or the Department of Veteran's Affairs

If mailing or faxing your application, provide a legible copy (front and back) of client's valid ID Card.

The assistance request must be submitted within 30 days after the course begins.

Please keep a copy of the completed application for your records

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<sup>1</sup> All CGMA clients means all active duty and retired Coast Guard military personnel, members of the Coast Guard Selected Reserve, retirement eligible members of the IRR, Coast Guard permanent and term civilian employees, Coast Guard Auxiliary members, U.S. Public Health Service officers serving with the Coast Guard, and un-remarried widowed spouses and dependent children of military personnel or civilian employees who were eligible for assistance in their own right at the time of their death.

<sup>2</sup> Eligible family members include the CGMA client's spouse and dependent children, that is children who are under 23 years of age, unmarried, not service-members, and who rely on the CGMA member for over half of their support.

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