



COAST GUARD MUTUAL ASSISTANCE

1005 North Glebe Road ♦ Suite 220 ♦ Arlington, VA 22201

February 15, 2017

Board of Control

ADM Paul F. Zukunfi
Chairman

RDML William G. Kelly
President

CWO John C. Baker (Ret.)
Retired Military Member
Vice President

Ms. Shay Cook
Work-Life Specialist
Treasurer

Mr. Barry Boisvere
Secretary

CDR Kevin A. Crecy
Commissioned Officer

LT James A. Crockett
Commissioned Officer

CWO Matthew G. Burtch
Commissioned Officer

CWO Frank D. Williams
Commissioned Officer

MCPOCG Steven W. Cantrell
Master Chief Petty Officer of
the Coast Guard

CMC Leilani CaleJones
MCPOCG Alternate

CPO John M. Saxon
Enlisted E-7 or Above

MCPO Mark H. Allen
E-7 or Above Alternate

PO1 David Nava
Enlisted Member

PO1 Carey M. Jones
Enlisted Member

PO1 Jennifer Opal Thompson
Enlisted Alternate

AUX Bruce A. White
Auxiliary Member

Mr. Frank Tatu
Civilian

LT Mark M. Sanchez
Reserve Member

CWO Shannon P. Reck
Medical/TRICARE Specialist

Mrs. Heather A. Lalor
Commissioned Officer's Spouse

Mrs. Elizabeth Ameen
Enlisted Member's Spouse

MINUTES OF QUARTERLY MEETING OF THE BOARD OF CONTROL CONVENED ON FEBRUARY 15, 2017, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

MEMBERS PRESENT: (15)

Officers of the Corporation:

RDML William G. Kelly, President
CWO (Ret.) John C. Baker, Vice President
Mr. Barry M. Boisvere, Secretary

Members of the Board of Control:

MCPO Mark H. Allen	CDR Kevin A. Crecy	LT Mark M. Sanchez
Mrs. Elizabeth Ameen	PO1 Carey M. Jones	CPO John M. Saxon
CWO Matthew G. Burtch	Mrs. Heather A. Lalor	PO1 Jennifer O. Thompson
CMC Leilani CaleJones	PO1 David Nava	CWO Frank D. Williams

Additional attendees: Mrs. Nickole E. Sciortino

1. The Meeting was called to order at 1330.
2. It was noted for the record that the minutes of the November 9, 2016, Board of Control meeting had been approved by written consent of a quorum of Board members on December 17, 2016.
3. It was noted that the December 2016 year-end financials and January 2017 financials await completion of the audit and will be provided at a later date
4. COMMITTEE REPORTS:

Finance Committee

CWO Baker, on behalf of Shay Cook (Finance Committee Chair), gave the Finance Committee report. He noted that the Committee met with Bank of America Portfolio managers on February 9, 2017, for a quarterly portfolio review. The portfolio's market value as of February 3, 2017 was \$27,172,399.

Audit Committee

CDR Kevin Crecy (Audit Committee Chair) reported that the auditors conducted their audit onsite at CGMA Headquarters on January 24 and 25, 2017. The completed audit is expected around the end of February and the audit firm is expected to debrief the Audit Committee in early March.

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5. CGMA-HQ UPDATE:

Mr. Boisvere noted that LTG (ret) Bob Foley retired as CEO of AER at the end of 2016. His replacement, LTG (ret) Raymond Mason visited CGMAHQ on February 8, 2017.

Mr. Boisvere presented a 10-year summary of CGMA assistance statistics, noting that loans were up in 2016, after an eight-year downward trend. He also provided 2016 SEG statistics; 3,265 SEG's were issued, totaling over \$780,000.

Assistance approval/disapproval rates in 2016:

- CGMA Representatives received 1,830 loan/personal grant requests and disapproved 15 (less than 1/10th of 1%)
- CGMA-HQ received 275 loan/personal grant requests and disapproved 15 (5.5%)
- The Board of Control received five requests and disapproved one (20%).

A notice to announce 2017 Board of Control openings will be posted in March, with applications due 21 April. The election will be in May and indoctrinations in June. New members begin their terms on July 1.

6. OLD BUSINESS

It was noted that the Strategic Plan remains tabled pending further Committee review and recommendation.

7. NEW BUSINESS:

Mr. Boisvere reported for the record that on December 28, 2016, the Mutual Assistance Committee approved a \$12,975 Rental Assistance Loan for an active duty O-5 who had been recently assigned as a liaison officer to a foreign country. His OHA was delayed and he needed funds for his first quarter 2017 rent.

CWO Baker made a motion to approve a \$15,000 grant and a \$5,000 loan of for an active duty O-4 for expenses related to a child's medical care. MCPO Allen seconded the motion. The treating physician had recommended 12 months care at a residential health care facility and the child was enrolled at a total cost of \$36,000. TRICARE determined that the facility was not eligible for coverage. The client appealed and TRICARE upheld its original decision. The client felt he could cover \$16,000 out of his budget but requested a loan or grant for the remaining \$20,000. After discussion the Board voted 11 to 2 to approve the motion.

LCDR Crecy made a motion to disapprove the request of an active duty E-6 seeking a \$7,500 grant to help pay for civilian legal representation as he entered the CG Physical Disability Evaluation System (PDES). CWO Burtch seconded the motion. CGMA does not normally provide assistance for legal fees, and there is a point in the PDES process where a Coast Guard attorney is assigned to represent the interests of the evaluatee. After a brief discussion, the Board voted unanimously to approve the motion.

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CWO Baker made a motion to disapprove the request of a retired E-5 for conversion of his \$5,990 loan balance to a grant. Mrs. Lalor seconded the motion. The client had received a \$3,500 loan in 2015 for emergency travel. That loan was later converted to a grant. The client received a \$5,990 loan in 2016 for emergency travel and funeral expenses. The client failed to make loan repayments. In due course, the account was sent to a collection agency and the client was placed on the restricted list. After receiving notification from the collection agency to settle the debt, the client appealed to the Board of Control asking that the loan be converted to a grant. After discussion and consideration of the client's budget and other aspects of the case, the Board voted unanimously to approve the motion.

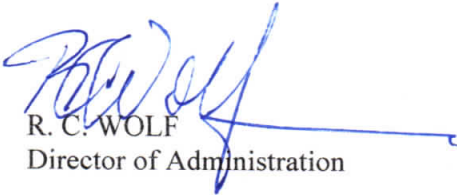
CWO Williams made a motion to approve a proposed change to Article IX, Section 6 of the CGMA Bylaws, clarifying the various positions on the Board of Control. CWO Burtch seconded the motion. After discussion, the Board voted unanimously to approve the motion.


8. GOOD OF THE ORDER:

The CGMA Annual Meeting is scheduled for 0900 – 1000, Monday, April 17, 2017, in room 7M15-01 CG Headquarters.

The next quarterly meeting is scheduled for 1330, Wednesday, May 17, 2017, in Room 9GG13-01, CG Headquarters.

ADJOURNMENT: The Board adjourned at 1435.

Submitted by: 
R. C. WOLF
Director of Administration


B. M. Boisvere
Secretary