MINUTES OF MONTHLY MEETING OF THE BOARD OF CONTROL CONVENED ON AUGUST 17, 2016, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

MEMBERS PRESENT: (16)

Officers of the Corporation:

RDML William G. Kelly, President
CWO (Ret.) John C. Baker, Vice President
Ms. Shay Cook, Treasurer
Mr. Barry M. Boisvere, Secretary

Members of the Board of Control:

MCPO Mark H. Allen  PO1 Carey M. Jones  Mr. Frank Tatu
Mrs. Elizabeth Ameen  Mrs. Heather A. Lalor  PO1 Jennifer O. Thompson
CWO Matthew Burtch  PO1 David Nava  AUX Bruce A. White
CWO Shannon Paul Reck  CWO Frank D. Williams

Additional attendee: Mrs. Nickole E. Sciortino

1. The Meeting was called to order at 1049.

2. RDML Kelly welcomed new board members and introductions were made.

3. It was noted for the record that the minutes of the May 18, 2016, Board of Control meeting had been approved by written consent of a quorum of Board members on June 8, 2016.


5. COMMITTEE REPORTS:

Finance Committee

Ms. Cook, Chair of the Finance Committee, noted that the Finance Committee was scheduled to meet with Bank of America portfolio managers at 1220 for a quarterly portfolio review.
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6. CGMA-HQ UPDATE:
   Mr. Boisvere advised the Board of a change in the Tutor.Com agreement. In 2015, CGMA began funding tutoring services for Coast Guard Active Duty members through Tutor.com for U.S. Military Families. CGMA recently agreed to fund the service for Coast Guard Reserve members as well. DoD had funded the service for Yellow Ribbon reservists, but has ceased to do so. To date, the costs involved are much lower than expected. Mr. Boisvere intends to prepare a one-year report for the November board meeting.

   Mr. Boisvere briefed the results of the 2016 annual fundraising campaign. Donations and pledges total $1.88 million a slight increase over 2015. A copy of the summary campaign report is attached.

7. OLD BUSINESS
   Mr. Boisvere noted that a proposed new strategic plan remains tabled. He has briefed the Strategic Planning Committee on past goals and accomplishments and the Committee is working to develop a new proposed plan for presentation at the November board meeting.

8. NEW BUSINESS:
   Mr. Boisvere presented and the Board approved a slate of committee assignments. RDML Kelly reaffirmed Ms. Shay Cook as chair of the Finance Committee and appointed CDR Kevin Crecy chair of the Audit Committee.

   CWO Reck, Chair of the Education Committee, made a motion to approve a proposal to increase the Supplemental Education Grant (SEG) maximum annual amount per client, per student from $350 to $500 with a retroactive date of January 1, 2016, for receipts. CWO Baker seconded the motion. After discussion, the motion passed unanimously.

   Mr. Tatu, Chair of the Mutual Assistance Committee, made a motion to disapprove the request of a retired E-6 for a $2,018.38 grant for medical expenses. CWO Baker seconded the motion. The client was medically retired and receiving medical care through TRICARE. He requested a grant for medical co-pays. The Executive Director had disapproved his initial request as not demonstrating a financial need. The client’s budget indicated that he had over $19,000 in savings. He was offered free financial/debt management counseling with regard to existing credit card and student loan debt. He declined counseling and appealed to the Board. Upon discussion, the Board decided to table its decision and directed that the client again be offered financial counseling. If the client accepts counseling and has three or more counseling sessions, the Board will review the counseling report and consider the case further. If the client declines counseling, the Board will disapprove his request.

   Mr. Tatu made a motion to disapprove the request of a retired Reserve E-6 for a $102,212 loan, grant or combination of the two to pay off a number of personal loans. CWO Williams seconded the motion. The Executive Director had disapproved the initial request, noting that CGMA policy prohibits loans or grants for debt
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consolidation or for paying off existing loans to avoid interest payments. The client
was offered free financial/debt management counseling, but declined counseling and
appealed to the Board. After discussion, the Board voted unanimously to disapprove
the request.

Mr. Tatu presented the request of an active duty CWO for a $41,455 loan, grant or
combination of the two for a van equipped with a handicap mobility seat to meet the
needs of his special needs child. The client had purchased the van, and his budget
indicated he was able to make the loan payments without undue hardship. Mr. Tatu
made a motion to disapprove the loan or grant or combination of the two for the
handicap equipped van. Ms. Cook seconded the motion. After discussion, the
motion passed unanimously. Mr. Tatu made a separate motion to approve a grant for
the cost of the installed mobility seat alone, not to exceed $15,000. Ms. Cook
seconded the motion and the motion passed unanimously.

9. GOOD OF THE ORDER:

The next quarterly meeting is scheduled for 1330, Wednesday, November 16, 2016, in
Room 9GG13-01, CG Headquarters, St. Elizabeth campus, Lower Level 9.

ADJOURNMENT: The Board adjourned at 1217.

Submitted by: R. C. WOLF
Director of Administration

B. M. Boisverre
Secretary
## 2016 Fundraising Campaign Summary

<table>
<thead>
<tr>
<th>Count</th>
<th>Number Contributing</th>
<th>Percent Contributing</th>
<th>Allotments &amp; Payroll Deductions</th>
<th>New &amp; Increases</th>
<th>Continuing</th>
<th>Cash &amp; Credit Cards</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Per CG Sources July 2016</td>
<td></td>
<td></td>
<td>Number</td>
<td>Amount</td>
<td>Number</td>
<td>Amount</td>
</tr>
<tr>
<td>Active Duty</td>
<td>39,397</td>
<td>17,185</td>
<td>44%</td>
<td>725</td>
<td>$63,187</td>
<td>16,275</td>
<td>$1,136,813</td>
</tr>
<tr>
<td>Retired</td>
<td>43,319</td>
<td>5,053</td>
<td>12%</td>
<td>47</td>
<td>$19,164</td>
<td>2,700</td>
<td>$300,000</td>
</tr>
<tr>
<td>Civilian/NAF</td>
<td>9,742</td>
<td>1,132</td>
<td>12%</td>
<td>64</td>
<td>$13,336</td>
<td>836</td>
<td>$136,664</td>
</tr>
<tr>
<td>Reserve</td>
<td>8,724</td>
<td>88</td>
<td>1%</td>
<td>88</td>
<td>$5,095</td>
<td>88</td>
<td>$5,095</td>
</tr>
<tr>
<td>Auxiliary</td>
<td>30,042</td>
<td>446</td>
<td>1%</td>
<td>446</td>
<td>$33,032</td>
<td>446</td>
<td>$33,032</td>
</tr>
<tr>
<td>Special Events</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Grand Total:</td>
<td>131,224</td>
<td>23,904</td>
<td>18%</td>
<td>836</td>
<td>$95,687</td>
<td>19,811</td>
<td>$1,573,477</td>
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### Number of Contributors 2015 vs. 2016

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>Change:</th>
<th>% of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active Duty</td>
<td>18,624</td>
<td>17,185</td>
<td>(1,439)</td>
<td>-8%</td>
</tr>
<tr>
<td>Retired</td>
<td>4,557</td>
<td>5,053</td>
<td>496</td>
<td>11%</td>
</tr>
<tr>
<td>Civilian/NAF</td>
<td>1,195</td>
<td>1,132</td>
<td>(63)</td>
<td>-5%</td>
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<tr>
<td>Reserve</td>
<td>72</td>
<td>88</td>
<td>16</td>
<td>22%</td>
</tr>
<tr>
<td>Auxiliary</td>
<td>411</td>
<td>446</td>
<td>35</td>
<td>9%</td>
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<tr>
<td>Totals</td>
<td>24,859</td>
<td>23,904</td>
<td>(955)</td>
<td>-4%</td>
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</table>

### Dollars Contributed & Pledged 2015 vs. 2016

<table>
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<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Active Duty</td>
<td>$1,239,234</td>
<td>$1,213,151</td>
<td>$1,207,830</td>
<td>$ (5,321)</td>
<td>0%</td>
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<tr>
<td>Retired</td>
<td>$423,698</td>
<td>$414,850</td>
<td>$478,001</td>
<td>$63,151</td>
<td>15%</td>
<td></td>
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</tr>
<tr>
<td>Civilian/NAF</td>
<td>$174,852</td>
<td>$162,276</td>
<td>$159,065</td>
<td>$ (3,211)</td>
<td>-2%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve</td>
<td>$3,864</td>
<td>$3,864</td>
<td>$5,095</td>
<td>$1,231</td>
<td>32%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary</td>
<td>$26,925</td>
<td>$26,925</td>
<td>$33,032</td>
<td>$6,107</td>
<td>23%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Events</td>
<td>$2,996</td>
<td>$2,996</td>
<td>$1,181</td>
<td>$ (1,815)</td>
<td>-61%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>$1,871,568</td>
<td>$1,824,062</td>
<td>$1,884,204</td>
<td>$60,142</td>
<td>3%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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### Number of Units Reported:

- **Count:** 133
- **Remaining:** 0

### Report Notes:

- 2015 actual vs. estimate --- decreased by 2.5% (AD -2%) (RET -2%) (CIV -7%)
- Donors have decreased by 5%
- Dollars pledged have increased by 2%
- Average monthly donations by allotment: (AD = $5.90) (RET = $9.28) (CIV = $6.29)