MINUTES OF QUARTERLY MEETING OF THE BOARD OF CONTROL CONVENE ON FEBRUARY 21, 2018, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

MEMBERS PRESENT: (13)

Officers of the Corporation:

RDM William G. Kelly, President
CWO (Ret.) John C. Baker, Vice President
Mr. Barry M. Boiswere, Secretary
Ms. Shay Cook, Treasurer

Members of the Board of Control:

CWO Matthew G. Burch
YNCS Chris E. Mullins
YN1 Carey M. Jones

LCDR Daniel J. McQuate
CWO Frank D. Williams
IT1 Jennifer O. Thompson

LT Shannon P. Reck
YNC John M. Saxon
AUX Bruce A. White

Additional attendees: Mrs. Nickole E. Sciortino and Mr. Sean P. Fennell

I. The Meeting was called to order at 1330.

II. Introductions were made, with five (05) of the Board Members calling in.

III. It was noted for the record that the minutes of the November 15, 2017, Board of Control meeting had been approved by consent of a quorum of Board members on November 29, 2017.

IV. Ms. Cook presented the Treasurer’s report.

V. COMMITTEE REPORTS:

Executive Committee:

RDM Kelly reported that the search for a new Executive Director was proceeding without difficulty. Fifteen good candidates applied, seven of whom were called in for interviews. The final three candidates have re-interviews the following week, and they expect to offer someone the position shortly thereafter. RDM Kelly will be convening an Executive Session immediately following the board meeting to update the board members.

Management Committee:

CWO Williams reported that the Committee has completed the proposal for the PCS Child Care program. This program will be taken up for consideration during new business.

Finance Committee

Ms. Cook reported that she met with the portfolio managers. She reported that the investment review went well and our position remains steady and well.
MINUTES OF QUARTERLY MEETING OF THE BOARD OF CONTROL CONVENED ON FEBRUARY 21, 2018, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

Audit Committee

Mr. Boisvere reported that the audit is underway and nearly complete. Noted for the record that there was a learning curve for the audit team because they were a new accounting firm this year.

Strategic Planning Committee

YNl Jones sent an email to the board containing the results of their recent meetings which included a proposed strategic plan and the minutes from their meetings. The proposed plan will be taken up at a future board meeting.

Nominating Committee

Board members presented a draft vacancy notice for this year’s BOC membership election. There are at least seven vacancies this year. Board members will be queried for any other possible vacancies, and then a new draft announcement will be sent to the nominating committee for approval before dissemination to the local Coast Guard community.

6. CGMA-HQ UPDATE:

Mr. Boisvere reported to the Board on the status of Disaster Relief provided to date. Briefed on the loan to grant conversion process that has evolved over recent months.

Mr. Boisvere reported to the board on the progress in selecting a new Director of Finance. Reported that candidate interviews were being conducted the next day (22 February) in hopes of identifying someone for the position as soon as possible. Ideally the new director will commence employment on March 16, 2018.

Mr. Boisvere reported to the board about his meeting with the CEO’s from the other Mutual Aid Societies. Informed the board that the other societies are soliciting donations from corporations.

Mr. Fennell reported to the Board on the current status of the 2018 Campaign. He reported that letters of recognition were sent to the 31 CGMA representatives in the field who distinguished themselves during the hurricane response. Note was made of Chief Javier Viera who distinguished himself as a leader in the effort. RDML Kelly requested additional information on him so that he could provide him with additional recognition. Mr. Fennell also reported that preparations for the 2018 campaign are proceeding as expected. The Campaign Manager, Ms. Erica Chapman, is working diligently with the printer to ensure that all materials are delivered to the field units in a timely fashion.

7. OLD BUSINESS:

Two past Board approved cases were read into the record:

- December 13, 2017 - $18,000 request by retired E-9 for debt consolidation was disapproved.
- February 1, 2018 - $9,000 request by active duty E-7 for housing assistance was approved by the Mutual Assistance Committee.
MINUTES OF QUARTERLY MEETING OF THE BOARD OF CONTROL CONVENED ON FEBRUARY 21, 2018, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

8. NEW BUSINESS:

Mr. Boisvere opened a discussion of the CGMA policy concerning debt consolidation loans. Reviewed both the history and current practice. The detrimental nature of payday loans was highlighted. No motions made.

CWO Williams made a motion to vote on the proposed PCS Child Care Program. Ms. Cook seconded the motion. The floor was opened to discussion. During the discussion RDML Kelly made a motion to amend the proposal to change the maximum age for eligible children from 10 to 12. YNC Saxon seconded the motion. The vote to amend was unanimous in approval. The discussion was closed and the board voted unanimously to approve the proposal as amended.

9. GOOD OF THE ORDER:

Mr. Boisvere extended congratulations to IT1 Thompson who is soon making ITC/E7, to YNC Saxon who is being appointed a CWO, and to Mr. White who was celebrating his anniversary.

The next quarterly meeting is scheduled for 1330, Wednesday, May 16, 2018, in Room 9GG 13-0 1, CG Headquarters.

The annual meeting is being held on April 10, 2018 in Room 7M15-01.

The farewell luncheon for the Executive Director is on April 25, 2018.

10. ADJOURNMENT: The Board adjourned at 1419.

Submitted by: S.P. Fennell
Director of Administration

B. M. Boisvere
Secretary