MINUTES OF THE COAST GUARD MUTUAL ASSISTANCE SPECIAL MEETING CONVENEVD
JANUARY 10, 2019, VIA TELEPHONE

MEMBERS PRESENT: 19 (All via telephone.)

Officers of the Corporation:  
RADM William G. Kelly, President  
CWO (Ret.) John C. Baker, Vice President  
Mr. Michael Little, Treasurer  
RADM (Ret) Cari B. Thomas, Secretary

Members of the Board of Control:  
MCPOCG Jason Vanderhaden  
LT Paul Reck  
Mr. Bruce White  
CDR Kevin Crey  
CWO Matthew Burch  
Mrs. Erin Wirth  
LCDR Daniel McQuate  
CPO Darien Moya  
LT Frank Williams  
CMC Charles Bushey  
Mr. Steven Apicella  
Mr. Michael Little  
SCPO Christopher Mullins  
Mrs. Lisa Johnson  
PO2 Clarissa McIntyre  
LT Alexander Austin  
PO1 Carey Jones

Additional Attendees: Mr. Sean Fennell and Mrs. Sara Martin.

Call to Order: RADM Kelly called the meeting to order at 1400 and Mr. Fennell called the roll. A quorum was established.

Previous Minutes: Not discussed.

Notes For Record: The board members present voted to waive the ten day notice requirement in the bylaws due to the urgency of the situation. The meeting was called to address adequate resources for the situation created by the lapse in funding for DHS.

CGMAHQ Update: RADM Thomas reported on the need for additional levels of support for lapse assistance. Reviewed the options to provide resources for this increase. RADM Thomas noted that the Finance Committee had met earlier in the day and recommended approval for $15 million line of credit for the CGMA portfolio managers.

OLD Business: None discussed.

New Business: Discussion held on options for CGMA response to the financial needs of CG personnel. In consideration of report presented by RADM Thomas, CGMA would provide limited assistance to E5 active duty and below, and GS-6 (and WG equivalent). Discussion was held on how best to ensure sufficient cash to respond to the possible high demand. Motion was made by Mrs. Wirth (seconded by CPO Moya) to allow CGMA to arrange for a $15,000,000 line of credit for the limited purpose of responding to the funding lapse. Vote was conducted. Motion carried unanimously.

Good of the Order: RADM Thomas expressed appreciation to senior leadership for support of CGMA during this situation. Further reported on her meeting with the Chairman of CGMA (ADM Schultz), and reiterated his support for CGMA efforts.
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Next Regular Meeting: After discussion, it was decided that the board would convene on 23 January 2019 (or earlier if needed) to review progress in responding to the lapse in funding and consider next steps. Next regular meeting remains scheduled for 20 February, 2019. The deadline for proposals for consideration at the next quarterly meeting is 1 February 2019.

Adjournment: RADM Kelly adjourned the meeting at 1453.

Submitted by: S. P. Fenwell
Chief Operating Officer

Cari B. Thomas
Secretary