CORONAVIRUS (COVID-19) Assistance

The following assistance is available in response to needs imposed by CORONAVIRUS (COVID-19):

1. **Loss of Pay.** If a spouse loses their job temporarily due to closures or shutdowns related to the virus, loans of up $6000 are authorized. Members are restricted to requesting an amount equal to one month of normal pay which must be substantiated by a paycheck stub or other verification of income for the spouse. These loans will not normally be eligible for conversion to a grant except in cases of extreme hardship.

2. **Child Care Costs.** If a family is required to obtain childcare due to school closings, loans of up to $6000 are authorized. Members are restricted to requesting one month’s worth of the expected cost which must be verified by a letter or receipt from the provider. These loans will not normally be eligible for conversion to a grant except in cases of extreme hardship.

3. **Quarantine.** Members placed into a quarantine situation are authorized loans of up to $6000. An opportunity to convert these to grants will be provided later (prior to collection). Grants will be granted only after a member has settled any and all claims with applicable agencies (USCG, Federal, State, etc.) Member should retain documentation from these periods. These grants will be limited to a maximum of $4000 per family ($2500 max for lodging related expenses and $1500 max for food related expenses.)

**Repayment:** Repayment of these loans may be delayed up to four months for assistance type one and two, and up to six months for assistance type three.

**NOT COVERED:** CGMA will not normally provide loans or grants to cover losses from travel plans (tickets, deposits, etc.). Members are encouraged to work with the airlines and hotels for these.

**Assistance Procedure:**
- CGMA Form 5 used to apply
- No budget form (CGMA Form 15) required for any of these types of assistance.

Form 5: [https://www.cgmahq.org/replInfo/forms/CGMA_05.pdf](https://www.cgmahq.org/replInfo/forms/CGMA_05.pdf)

**Contact your local CGMA Representative to apply for assistance.**

Find a local CGMA Representative: [cgmahq.org/locations](https://cgmahq.org/locations)

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